

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS

Please check review type below:

LEA Self-Review CDE Validation Other _____

CTS Code	0	7	6	1	7	9	6	County	CONTRA COSTA
LEA Name	WEST CONTRA COSTA UNIFIED							Cooperative	
SELPA	RICHMOND UNIFIED							Migrant Region	
CCR Coordinator	Lovonya Dejean							Phone:	(510) 412-5026
								Review dates:	04/20-05/01/98

Forms CTS-1a through CTS-1h represent the official report of findings of the LEA's self-review or the California Department of Education's (CDE) validation review regarding the compliance status of the district or agency.

Signatures and Distribution. Forms CTS-1a through CTS-1h must be completed by the LEA CCR Coordinator or the CDE team leader. Copies will be distributed as follows: original and one copy to the CDE, one copy to the district LEA representative, and one to each applicable regional LEA administrator (i.e., cooperative, migrant region, SELPA, county). For LEA self-reviews: These forms are to be completed and submitted at least 30 days prior to the CDE validation review. Mail the original and one copy to:

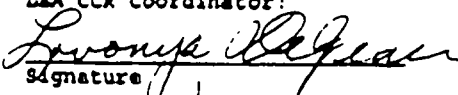
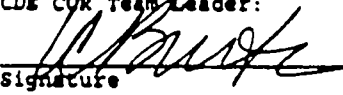
California Department of Education
CCR Teams Management Unit
P.O. Box 944272
Sacramento, CA 94244-2720

Required Response. For noncompliance findings identified by the CDE review team, the LEA is required to resolve each finding within 45 calendar days of the exit date of the review. In those cases when certain issues cannot be resolved within the required 45-calendar-day period, the LEA must submit a proposed compliance agreement. In either case the LEA must respond by submitting a completed "Proposed Resolution of Noncompliance Findings," Form CTS-4 or CTS-4m in Section IV of the Coordinated Compliance Review Training Guide.

For noncompliant validation review results only: The date by which your agency must submit its "Proposed Resolution of Noncompliance Findings" is: 06/15/98

Assurance. I certify that a complete Coordinated Compliance Review has been conducted. Each applicable program compliance instrument has been applied. The findings in this report are complete and accurate and identify all items found to be noncompliant.

Signatures:

LEA CCR Coordinator:	CDE CCR Team Leader:
	
Signature	Signature
Lovonya Dejean	V. Burton
Typed name	Typed name
<u>5/1/98</u>	<u>5/1/98</u>
Date	Date

For CDE use only:

Log: _____

CTS: _____

Route: _____

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

CDS Code	0	7	6	1	7	9	6	LEA Name: WEST CONTRA COSTA UNIFIED
----------	---	---	---	---	---	---	---	-------------------------------------

Assurance (for self-review only): I have completed a review of the program(s) listed below using the appropriate Coordinated Compliance Review instrument(s). I applied all compliance items and tests and the findings in this report are complete and accurate and identify all items found to be noncompliant.

Programs reviewed and CDS program phone numbers	Names of reviewer(s)	Signature of reviewer(s)
Integrated programs items (916) 657-2756	V. Burton / D. Zuckerman	<i>V. Burton / D. Zuckerman</i>
Uniform complaint procedures (916) 657-6676	V. Burton	<i>V. Burton</i>
Adult education (916) 322-5013	S. Collins/ R. Ehlers	<i>S. Collins</i>
Comp Ed. Preschool (916) 657-5442	B. Stoltz	<i>Barbara Stoltz</i>
Child development (916) 322-6233	D. Cross	<i>Dan Cross</i>
Consolidated programs (916) 657-2973	R. Thomas	<i>Rosie Thomas</i>
Safe and Drug-Free Schools and Communities/Tobacco Use Prevention Education (916) 657-2810	M. Gage, J. Ryan	<i>Marian Gage</i>
Eisenhower Program (916) 657-4665		
Gender equity (916) 657-2813	P. Titus	<i>P. Titus</i>
Migrant education (916) 657-3512		
Special education (916) 445-4741	T. Hawthorne	<i>T. Hawthorne</i>
Vocational education (916) 657-2532	D. Mahr	<i>D. Mahr</i>
Vocational education civil rights (916) 657-2532	D. Mahr	<i>D. Mahr</i>
State LEP Other reviewer(s)	S. Gilman-Ponce	<i>S. Gilman-Ponce</i>
Assurance for LEAs that receive a Document Review (for self-review only): I have participated in the self-review for this district. All compliance items and tests have been applied.		
Consolidated Programs Cooperative Director or designee (if applicable)		
Migrant Region Director (if applicable)		
SELPA Director (if applicable)		
Other(s)		

1987-88 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	0	7	6	1	7	9	6	LEA Name: WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-------------------------------------

This form is a summary. Complete only one for each district. For a cooperative, complete a separate form for each member district.

Column 1 -- Items: The number of items/tests in each program's compliance instrument is displayed.

Column 2 -- Noncompliant: If a program has any noncompliance findings, enter the number below and describe the specific findings on form CTS-1e (forms CTS-1f, 1g, and 1h for IPI). If a program is totally compliant, enter a "0".

Code	Program	(Col. 1) Total Items	(Col. 2) # Non- compliant	Code	Program	(Col. 1) Total Items	(Col. 2) # Non- compliant
EP	Integrated programs	(4)	<u>0</u>	Child Development (C)			
UCP	Uniform complaint	(1)	<u>1</u>	APP	Alternative payment	(18)	---
A	Adult education	(36)	<u>0</u>	ARP	At-Risk program	(36)	---
CPS	Comp. ed. preschool	(23)	<u>0</u>	PBG	Federal block grant	(37)	---
CS	CalServe	(12)	---	FCC	Family child care	(22)	---
CON	Consolidated programs	(48)	<u>0</u>	GEN	General child	(25)	---
	State LEP		<u>8</u>	MFB	Migrant federal based	(28)	---
G	Gender equity	(24)	<u>18</u>	MSS	Migrant state based	(25)	---
KE	Teen/teen	(7)	<u>NA</u>	R&R	Resource & referral	(14)	---
M	Migrant education	(24)	---	SAC	School-age	(25)	---
S	Special education	(77)	<u>11</u>	SH	Severely handicapped	(20)	---
SEED	Special ed. early start	(23)	<u>2</u>	SPO	School-age parenting	(28)	---
S&DFSC	Safe & drug-free schools	(16)	<u>0</u>	SPS	State preschool	(21)	<u>8</u>
TUPE	Tobacco-use prevention	(12)	<u>8</u>				
V	Vocational education	(38)	<u>8</u>				
VCR	Voc. ed. civil rights	(26)	<u>8</u>				

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

County/District code	0	7	8	1	7	9	8	LEA Name: WEST CONTRA COSTA UNIFIED
----------------------	---	---	---	---	---	---	---	-------------------------------------

See back of form for instructions.

Non-compliance Finding*				(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
(Col 1) Numerals & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Suborg			
						<p>ADULT EDUCATION</p> <p><u>Commendation</u></p> <ul style="list-style-type: none"> • The West Contra Costa Unified School District is commended for its establishment and maintenance of an excellent, well-balanced Adult Education program that provides valuable educational opportunities for its community members. • The West Contra Costa Adult Education program has a highly qualified and professional staff and is commended for its participation as a partner with other agencies and programs to enhance its ability to serve the educational needs of a changing society. <p><u>Noncompliance</u></p> <p>There was no evidence of noncompliance.</p>

* Put an asterisk next to any finding that was also noncompliant during the last CCR.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	0	7	6	1	7	9	6	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

See back of form for instructions

Noncompliance Finding *				(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
(Col 1) Numeral & Pro- gram	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprg.			
						<p>CHILD DEVELOPMENT</p> <p><u>Commendations:</u></p> <ul style="list-style-type: none"> The district's annual self-assessment of its State Preschool Program is of exceptionally high caliber. It is an honest evaluation of how well each program is complying with requirements and meeting quality goals and objectives. This assessment evolves, appropriately, into an improvement plan for the next year. <p><u>Noncompliance:</u></p> <p>There are no noncompliance items.</p>

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	0	7	8	1	7	8	6	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

See back of form for instructions.

Noncompliance Finding *				(Col. 5) Site name	(Col. 6) CR or CA	(Col. 7) Description of noncompliance
(Col. 1) Numerals & Program	(Col. 2) Item	(Col. 3) Test letter	(Col. 4) Subprog.			
						<p>COMPENSATORY EDUCATION PRESCHOOL</p> <p><u>Commendation:</u></p> <p>The West Contra Costa Unified School District is commended for:</p> <ul style="list-style-type: none"> • The preschool activities for 1997-98 that are included in the school plans at appropriate sites. • The varied activities offered to the parents, such as radio program Father Time, TV Diner, and the series on behavior and discipline provided by Kaiser Permanente <p><u>Noncompliance:</u></p> <p>Issues of noncompliance were not evident.</p>

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

County/District code:	0	7	6	1	7	9	6	LEA Name: WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-------------------------------------

See back of form for instructions.

Noncompliance Finding*				(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
(Col 1) Numerical & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprog			
						<p>CONSOLIDATED PROGRAMS</p> <p><u>Commendations</u></p> <ul style="list-style-type: none"> • The District is commended for its leadership to school sites which facilitated the development of comprehensive School Site Plans. • The district and school sites are commended for the focus on literacy and the implementation of the following: <ul style="list-style-type: none"> - Project Read - ELIC - Take Home Computer Programs - Afterschool Homework and Tutoring Programs - MARE - Technology throughout the curriculum - Professional Practice School Partnership (CSU Hayward) <p><u>Noncompliance</u></p> <p>Issues of noncompliance were not evident.</p>

* Put an asterisk next to any finding that was also noncompliant during the last CCR.

1987-88 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	0	7	0	1	7	0	6	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

See back of form for instructions.

Noncompliance Finding *				(Col. 5) Site name	(Col. 6) CR or CA	(Col. 7) Description of noncompliance
(Col. 1) Number & Program	(Col. 2) Item	(Col. 3) Test letter	(Col. 4) Subprg.			
						<p>PROGRAM FOR LIMITED-ENGLISH-PROFICIENT (LEP) STUDENTS</p> <p><u>Comments:</u></p> <ul style="list-style-type: none"> The district is commended for monitoring the implementation of the Bilingual Master Plan through the Program Assurances. The steps taken to ensure that students are appropriately placed in instructional programs and that district curriculum is being implemented have resulted in a more consistent operation of the Master Plan. The administration and staff at Croqui Junior High School are commended for strong leadership and collaboration resulting in a well-articulated instructional program for LEP students that follows the Bilingual Master Plan. The district is commended for providing training for a large number of teachers in order to support the teachers' efforts to become appropriately authorized to serve LEP students. This effort has resulted in most teachers who are assigned to provide instruction to LEP students holding certifications or being in training. The Bilingual Office also maintains thorough records on the status of training of each teacher supporting the efforts of principals to ensure that teachers are correctly assigned to provide LEP instruction. <p><u>Noncompliance:</u></p>
II-CON	12			Dietrichside Elementary (CCR & ComEd Sites)	CA	There is a lack of individual and group data to verify that LEP students are receiving SLD based on diagnosed need and appropriate to each student's English proficiency level to ensure acquisition of English as quickly and efficiently as possible. Not all teachers implement the district SLD curriculum or strategies. At all elementary sites, the schools have distributed LEP students among many teachers. There are several English proficiency levels in each classroom resulting in a lack of differentiated instruction to meet the specific needs of each level and the need to train and certify a large number of teachers.
II-CON	13			Ford, Montalvin, Riverdale	CA	Not all eligible students are receiving access to the core curriculum through the primary language according to the district's established Bilingual Master Plan. LEP students at Ford in grades K-3 and at Riverdale and Montalvin in grades K-1 with IPT scores of A, B, or C do not receive instruction through the primary language as stipulated in the Master Plan provided by qualified teachers using district selected curriculum. There is a lack of group and individual data to indicate that these students are learning the core curriculum.
II-CON	14			Ford, Tara Hills	CA	Not all eligible students are receiving full access to the core curriculum through Specially Designed Academic Instruction in English (SDAIE) per the district's Bilingual Master Plan. The Plan calls for primary language aides to provide support in core subjects (math, science, social studies). Because LEP students are assigned among many different classrooms at each grade level, bilingual instructional aides are not able to provide support in all core areas.

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

1987-88 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	0	7	0	1	7	0	6	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

See back of form for instructions.

Noncompliance Finding *				(Col. 5) Site name	(Col. 6) CR or CA	(Col. 7) Description of noncompliance
(Col. 1) Numerical & Program	(Col. 2) Item	(Col. 3) Test letter	(Col. 4) Subprog.			
II-CON	15			Districtwide Elementary & Secondary (CCR & Comt'd Sites)	CA	Not all students receive instruction that promotes cross-cultural understanding and a positive self-image. While many different staff development and onsite activities conducted by the Human Relations Department were described by schools, multicultural understanding has not been consistently integrated into the curriculum. Not all teachers have received appropriate and relevant training on including multicultural understanding and positive self-image development into the core curriculum.
IV-CON	23			Ford, Mantelvin, Riverside, Richmond	CA	Inefficient teachers are qualified to provide instruction through the primary language, or in training for the appropriate authorization, to meet the needs of the students. At Richmond there is no teacher to provide access to the science courses through Spanish.
IV-CON	24			District Elementary & Secondary (CCR & Comt'd Sites)	CA	Bilingual instructional aides have not receive adequate training in strategies for using to be used to support instruction. Teachers serving LEP students who have instructional aides assigned to their classrooms have not received sufficient training in the most effective methods for using aide support.
VI-CON	32	a		Bayview, Ford, Riverside, Tere Hills, Crocpl, Richmond, Pinole Valley	CA	Bilingual Advisory Committees have not been duly constituted or trained before assigning duties and responsibilities to the School Site Councils. The functions of the committees have not been completed by the School Site Councils.
VII-CON	39	a		District Elementary & Secondary (CCR & Comt'd Sites)	CA	There are insufficient general fund allocation to support services for LEP students. Requirements such as initial assessment, reclassification, and the training of staff are currently supported by EIA-LEP funds that are reported as allocated to sites (85%). In addition, this is not accounted for in the school plan and has not been approved by the School Site Councils. This results in more than 15% of EIA-LEP funds being spent through centralized services.

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	0	7	0	1	7	0	6	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

See back of form for instructions.

Noncompliance Finding *				(Col. 5) Site name	(Col. 6) CR or CA	(Col. 7) Description of noncompliance
(Col. 1) Numerical & Program	(Col. 2) Item	(Col. 3) Test letter	(Col. 4) Subprg.			
						GENDER EQUITY
						<u>Commendations</u>
						<ul style="list-style-type: none"> • The West Contra Costa Unified School District's responsible staff members are commended for taking immediate steps to address the non-compliant findings identified during this CCR Validation Review. • Targ Hills Elementary School is commended for the Women's History Month Assembly in which many students performed. • Pinole Valley High School's Principal and staff are commended for their support for the Gay-Straight Alliance established at the site. This support demonstrates a commitment to providing a safe and caring environment for all students..
						<u>Noncompliance</u>
III-G	3			Districtwide	CA	Evidence was unavailable to determine if necessary steps are taken to correct gender disproportions in all course sections possible through recruitment, course description changes, course content changes, master schedules, and/or individual schedule changes. Class load analysis by course at each school indicates that there are some core classes, electives, and PE classes that have significant gender disproportions.
III-G	6			Districtwide	CA	Some physical education classes are not conducted in compliance with federal and state laws which mandate that all classes are to be conducted in the co-educational manner prescribed. Evidence indicates a systemic issue of non-compliance in physical education needs to be addressed throughout the district.
III-G	7			Districtwide	CA	Evidence was not available to verify compliance with equal opportunity in athletics (noon intramurals, after-school sports - all levels, elementary, middle and high school); Evidence is required to support compliance with one of the following three tests: <ol style="list-style-type: none"> 1. Substantially proportional participation in athletic opportunities by both genders. 2. Selection of sports and level of competition offered effectively accommodates the interest and abilities of the under-represented gender (G-S). 3. History and continuing practice to increase athletic opportunities for the under-represented gender.
IV-G	10			Districtwide	CA	Insufficient evidence was available to verify that the professional development activities conducted by the district include specific strategies for identifying and eliminating gender and racial bias.
IV-G	11			Districtwide	CA	The district's adopted board policies on non-discrimination for students and for employees are not disseminated, on an annual basis, to all students, employees, parents, and other interested parties through a districtwide process.

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	0	7	6	1	7	9	6	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

See back of form for instructions.

Noncompliance Finding *				(Col 5)	(Col 6) CR or CA	(Col 7) Description of noncompliance
(Col 1) Numeral & Pro- gram	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprg			
IV-G	12			Districtwide	CA	The district's adopted board policy on non-discrimination in employment is not prominently displayed recruitment materials, vacancy notices, and job applications.
IV-G	13			Districtwide	CA	The district's adopted board policies on non-discrimination are not posted at all site entrances, in staff lounges, and student government meetings.
IV-G	14			Districtwide	CA	The district's adopted sexual harassment board policies for students and for employees do not include information on pursuing available local remedies outside of the district process. The employee policy's timelines exceed those allowable at the state and federal levels.
IV-G	16			Districtwide	CA	Evidence available indicates that the student sexual harassment is not posted in a prominent location at each site. The poster of the employee sexual harassment policy does not meet the full legal requirements.
IV-G	17			Districtwide	CA	Evidence available verified that not all new students (all grades with an age-appropriate presentation) receive a written copy of the district's adopted sexual harassment policy during an orientation session during the student's first quarter, semester, summer session at each site.
IV-G	18			Districtwide	CA	Evidence provided did not verify that all employees annually receive a copy of the district's adopted sexual harassment policy.
IV-G	19			Districtwide	CA	The district's board adopted sexual harassment policies do not appear in all site and district publications that set forth the rules, regulations, and standards of conduct. (Teacher handbooks, special education parent handbook, student handbooks, etc.)
IV-G	20			Districtwide	CA	The district has not established a systematic plan to ensure that sites maintain complete and current records of all sexual harassment complaints brought forward by students and employees. The record keeping system varied at each site, and none of the systems employed allowed for ready access to all sexual harassment complaints. Complaints are kept in discipline files and sometimes reported as vulgarity rather than sexual harassment.
IV-G	22			Districtwide	CA	The non-discrimination complaint procedures and the sexual harassment complaint procedures are not published in all of the appropriate informational materials of the sites and the district. (Student handbooks, employee handbooks, special education parent handbook, adult education program guides, substitute teacher handbooks, etc.)
IV-G	23			Districtwide	CR	Evidence provided indicates that timelines are not always met during an investigation. At some school sites, no documentation was available to determine whether the procedures were followed; i.e., no investigative record kept, just discipline referrals and suspension records.
IV-G	24			Districtwide	CA	Evidence provided indicates that all employees and all students do not annually receive written notification of the district's Title IX Coordinator.

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

1987-88 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	0	7	9	1	7	9	9	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

See back of form for instructions.

Noncompliance Finding *				(Col. 5) Site name	(Col. 6) CR or CA	(Col. 7) Description of noncompliance
(Col. 1) Numerical & Program	(Col. 2) Item	(Col. 3) Test letter	(Col. 4) Subprg.			
						<p align="center">SPECIAL EDUCATION</p> <p><u>Commendations:</u></p> <ul style="list-style-type: none"> District staff, including the Board, is commended for significant progress made to resolve necessary assessment personnel since the last compliance review. Psychological staff is on the increase, and school site staffs and students could benefit from a psychologist assigned at the school sites. The classes for the severely handicapped at Richmond and Pinnole Valley High Schools are commended for the curricular emphasis on community-based instruction and the provision of work experience education for other special education students. Staff is encouraged to increase their emphasis on job placement for all special education students. District staff is also commended for: <ul style="list-style-type: none"> the able assistance provided to schools by skillful and professional program specialists and for assistance provided the compliance reviewer. completing a comprehensive compilation of the parent mail out and survey. an involved community advisory committee that actively promotes special education activities for district staff, parents, and students. Site staffs are commended for their professionalism, openness, and candor during the compliance validation review. Especially noteworthy are the collaboration activities between special education and general education staffs, site level staff development activities, and the extent of special education student involvement in extra curricular activities. The collaboration among the three NEH teachers at Creepl Jr. High is commendable. A strong emphasis is made on curriculum integration and coordination with general education teachers. <p><u>Noncompliance:</u></p>
11-B	3	a		District	CA	Spaces are left blank on some IEP's.
		b		District		There was inconsistent evidence to show that instructional objectives have been achieved.
		c		District		Transition plans could not be located in some student files.
11-B	4			District	CA	Vocational objectives were absent from most student IEP's reviewed.
11-B	9			Pinnole Valley High	CR	The school site plan does not describe services provided by special education personnel to non-identified students.
11-B	11			Richmond High	CR	Hearing aids worn by hard-of-hearing students are not monitored on a regular basis.

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

1987-88 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	0	7	6	1	7	9	6	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

See back of form for instructions.

Noncompliance Finding *				(Col. 5) Site name	(Col. 6) CR or CA	(Col. 7) Description of noncompliance
(Col. 1) Numerical & Pro- gram	(Col. 2) Item	(Col. 3) Test letter	(Col. 4) Subprg.			
II-B	18			District "TBO"	CA	Procedures for academic assessment need revision. Interviews and record reviews revealed that parent permission for assessment is provided twice by the parent and that the resource specialists conduct their assessment during the SST process as a screening procedure. The same test protocol that is used as a screening device is used for subsequent assessment purposes once the student is placed in special education. Resource specialists do not, therefore, write assessment reports. The assessment results are written as the Present Levels of Performance section of the IEP. Once screening has been conducted, it becomes the focal point to determine whether additional assessment is needed. The assessment plan is completed and forwarded to the parent again for permission to assess by the psychologist. Thus it appears that this procedure is in conflict with evidence to show a multi-disciplinary team assessment, and more than one assessment tool is used for assessment. Screening and testing are two distinct and different functions.
II-B	27			District	CA	Special education teachers do not write assessment reports.
II-B	28			District	CA	There is a backlog of students in need of initial and three-year reassessments.
II-B	33			District	CA	There was no evidence that the IEP team develops a written report to show that students meet eligibility criteria for learning disability.
II-B	38			District	CR	Evidence revealed that the reasons for documenting student placement in other than the student's home school are consistently inappropriate.
IV-B	45			Richmond High	CA	Inservice training is not provided at the site level for special education and general education teachers, instructional aides, and interpreters for the deaf and hard-of-hearing at Richmond High regarding the special education program.
IV-B	46			District	CA	New teachers need training in assessment procedures and special education procedures in general.

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

County/District code:	0	7	6	1	7	0	6	LEA Name: WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-------------------------------------

See back of form for instructions.

Noncompliance Finding*				(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
(Col 1) Number & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Suborg.			
						<p align="center">SPECIAL EDUCATION EARLY START</p> <p><u>Commendations</u></p> <p>The West Contra Costa Unified School District is commended for the following:</p> <ul style="list-style-type: none"> • Administrative leadership and support of a transdisciplinary team approach in the delivery of quality early intervention services to infants, toddlers, and their families. • provision of a comprehensive continuum of special education service options including individualized parent support activities • highly-competent staff of teachers and support staff who are sensitive to family needs and are coordinating well with community agencies <p><u>Non-Compliance</u></p>
I-ES	1			Cameron	CA	Assessments for children identified as speech and language impaired did not include functional levels in other areas of development i.e. motor, social-emotional.
IV-S	48			Cameron	CR	A needs assessment for coordination of staff development activities was not available.

* Put an asterisk next to any finding that was also noncompliant during the last CCR.

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

County/District code:	0	7	6	1	7	9	6	LEA Name: WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-------------------------------------

See back of form for instructions.

Noncompliance Finding*				(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
(Col 1) Numeral & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Suborg			
						<p align="center">TITLE IV SAFE & DRUG-FREE SCHOOLS</p> <p><u>Commendations</u></p> <ul style="list-style-type: none"> • District level DATE staff have good relationships, credibility, and expertise to support school sites in providing a variety of curriculum and prevention strategies. • Cooperation between the department dealing with student expulsions and DATE staff has resulted in excellent leverage to encourage parents/students to comply with district policy. • The DATE Advisory Board builds relationships and partnerships with community agencies and parents that create resources for school sites. Examples of community agency partnerships are: Contra Costa Health Dept., T.A.P. Program, Gateway Program, City Police Department, Center for Human Development, and University Intern Programs. • There is strong evidence of the district's commitment to violence prevention efforts. • The comprehensive offering of staff development opportunities that address Safe & Drug Free schools and communities programs. Workshops and trainings focus of resilience and prevention and relate to student wellness and achievement. <p><u>Noncompliance</u></p> <p>There were no non-compliance issues found.</p>

* Put an asterisk next to any finding that was also noncompliant during the last CCR.

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

County/District code:	0	7	6	1	7	9	6	LEA Name: WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-------------------------------------

See back of form for instructions.

Noncompliance Finding*				(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
(Col 1) Numeral & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprog			
						<p>TUPE: TOBACCO USE PREVENTION EDUCATION</p> <p><u>Commendations</u></p> <ul style="list-style-type: none"> • District-wide, the school site high school tobacco grants have done an excellent job in including student peer educators in educational strategies. • There is strong evidence district-wide to the commitment for each school site to be tobacco free. <p><u>Noncompliance</u></p> <p>There were no non-compliance issues found.</p>

* Put an asterisk next to any finding that was also noncompliant during the last CCR.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	0	7	8	1	7	9	8	LEA Name: WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-------------------------------------

See back of form for instructions.

Noncompliance Finding*				(Col 5) Site name	(Col 6) CL or CA	(Col 7) Description of noncompliance
(Col 1) Number & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Suborg.			
VI-UCP	1			District	CA	<p>UNIFORM COMPLAINT PROCEDURES</p> <p><u>Noncompliance</u></p> <p>The annual notification of the Uniform Complaint Procedures does not include:</p> <ul style="list-style-type: none"> • Information regarding available civil law remedies • Time Lines for filing a discrimination complaint that do not exceed six months from the alleged occurrence or when knowledge was first obtained <p>The Uniform Complaint Procedures Board Policy and Administrative Regulations do not contain all required elements.</p> <p>Although parents do receive the annual notice in the "District Basic Commitment Program," evidence did not verify that all employees and all students receive annual written notice of these complaint procedures.</p>

* Put an asterisk next to any finding that was also noncompliant during the last CCR.

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

County/District code:	0	7	6	1	7	9	6	LEA Name: WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-------------------------------------

See back of form for instructions.

Noncompliance Finding*				(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
(Col 1) Numerical & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprog			
						<p>VOCATIONAL EDUCATION</p> <p><u>Commendations</u></p> <p>The West Contra Costa Unified School District is commended for :</p> <ul style="list-style-type: none"> • An excellent Career Center at Richmond High School which provides career orientation and services to all students. The materials and services enable students to make informed career decisions and plan educational programs which address their interests. • The Technology Education Department at Pinole Valley High School which meets the occupational, intellectual, emotional, and social needs of students, as evidenced by the high level of student satisfaction with their instructional programs. • A well organized Work Experience Program at Richmond High School which features breadth and depth in related instruction and excellent program documentation. • Developing content level student outcomes in vocational education that are in a format enabling students and staff to follow instructional progress and document student learning results. • Developing and implementing career path academies which provide relevance and direction to the instructional program.

* Put an asterisk next to any finding that was also noncompliant during the last CCR.

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

County/District code:	0	7	6	1	7	9	6	LEA Name: WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-------------------------------------

See back of form for instructions.

Noncompliance Finding*				(Col 4) Site name	(Col 5) CR or CA	(Col 7) Description of noncompliance
(Col 1) Number & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subpart			
VOCATIONAL EDUCATION						
<u>Noncompliance</u>						
II-V	3			District	CR	Integration of vocational and academic instruction, so that students will achieve both academic and occupational competence, is sporadic and inconsistent between programs/courses.
V-V	20			District	CR	There is no evidence that a current vocational education advisory committee is in place to develop recommendations on the program and to provide a liaison between the district and potential employers.
VI-V	23			District	CR	There is no evidence that the District maintains an inventory record for each piece of equipment purchased with Federal funds which has an acquisition cost of \$500 or more per unit.
VI-V	24			District	CR	There is no evidence that the District has conducted a physical inventory of equipment and reconciled the result with the current inventory control records.
VI-V	25			District	CR	Records are not on file for the transfer, replacement, or disposal of equipment that is no longer needed, is obsolete, or is unusable.
VI-V	28			Pinole Valley	CR	Employer student performance evaluations for work experience are not on file using the District's employer evaluation form.

* Put an asterisk next to any finding that was also noncompliant during the last CCR.

1987-88 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code	0	7	6	1	7	9	6	LEA Name:	WEST CONTRA COSTA UNIFIED
----------------------	---	---	---	---	---	---	---	-----------	---------------------------

See back of form for instructions.

Noncompliance Finding *				(Col. 5)	(Col. 6)	(Col. 7)
(Col. 1) Numeral & Pro- gram	(Col. 2) Item	(Col. 3) Test letter	(Col. 4) Subprg.			
						VOCATIONAL EDUCATION CIVIL RIGHTS Issues of noncompliance were not evident.

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

CDS Code:	0	7	6	1	7	9	6	LEA Name	WEST CONTRA COSTA UNIFIED
-----------	---	---	---	---	---	---	---	----------	---------------------------

Indicate below the findings for the integrated programs items. Use additional pages as necessary.

1. IPI.1 Multifunded students receive the district's core curriculum through the district-supported instructional delivery system.

Compliant

Noncompliant

Observations:

West Contra Costa Unified School District has adopted a comprehensive core curriculum that is based on the district's Education Plan, state of California Curriculum Frameworks and other reform documents such as *It's Elementary, Caught in the Middle, and Second to None*. To ensure the successful implementation of the core curriculum, district administrators and teachers who serve on the 80 member Elementary Curriculum Committee have developed curriculum guides and materials for K-6 grades. Junior high and high school teachers have been instrumental in the development of Secondary Course Study. Most teacher developed curriculum documents (scope and sequence) help showcase curriculum themes, concepts, and specific instructional activities.

Teachers have also been instrumental in developing grade level expectations in each core area for each grade. The expectations help parents know what their children are to learn, and allows parents to monitor their children's progress.

The district has been involved in a joint effort with other districts in Contra Costa County to establish county wide content standards in mathematics and language arts. These standards were adopted by the governing board in June 1997. Teams of district teachers have participated in county trainings on writing and implementing standards and benchmarks. The district plans to pilot benchmarks in language arts and mathematics in 1998-99.

The team found that approximately 113 students are not receiving full access to the core curriculum at Ford, Montalvin, and Riverside. At Ford Elementary LEP students at grades K-3 and at Montalvin and Riverside students at grades K and 1 who are eligible to receive access to the core curriculum through the primary language per the district's Bilingual Master Plan are not receiving this instruction.

Overall, the validation review team concluded that most English speaking students have full access to the core; however, the district will need to monitor schools to ensure that all limited-English proficient students are receiving the full core curriculum at all grades.

1987-88 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

CDS Code:	0	7	6	1	7	9	6	LEA Name	WEST CONTRA COSTA UNIFIED
-----------	---	---	---	---	---	---	---	----------	---------------------------

Indicate below the findings for the integrated programs items. Use additional pages as necessary.

2. **IP1.2** Multifunded students receive the appropriate supplemental program services for which they are eligible. These services support their learning of the district's core curriculum.

Compliant

Noncompliant

Observations:

Evidence provided through interviews, classroom observations and review of school plans and other documents verified the appropriateness of the supplemental program services. The team also noted that specially-funded students received supplemental services through a variety of instructional strategies and interventions.

Title I supplemental services are delivered through student's participation in programs such as Early Literacy Intervention Course (ELIC), Advancement Via Individual Differences (AVID), Reading Recovery, and other research-based strategies. The team also noted that classroom aides and resource teachers provide tutorial support to Title I program participants, and that some schools are implementing Family Reading, Family math programs, and after school homework and tutoring programs using peer and cross-age tutors. Computer laboratory programs and take home computers provide additional supplemental support to Title I program participants.

Limited-English proficient students are provided support through bilingual aides and supplemental materials that help them to learn the district's core curriculum. LEP students also participate in after school educational activities and computer laboratory assistance in math and English. Bilingual Family Lending Libraries support the focus on literacy in the elementary grades.

Special education program participants receive extension activities that enhance their participation in the regular education program. Resource teachers, designated instructional service personnel, and instructional assistants provide supplemental support to special education students.

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

County/District code:	0	7	0	1	7	0	6	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

Indicate below the findings for the integrated programs items. Use additional pages as necessary.

3. IPI.3 Multifunded students receive a coherent and coordinated program which enables them to learn the district's core curriculum.

Compliant

Noncompliant

Observations:

Most schools visited use a variety of methods and techniques to ensure that all students receive a coherent and coordinated instructional program. Principals at the sites demonstrated a clarity of priorities: they know their teachers and students, and are available to discuss student-related issues. Staff at the schools indicated their interest and willingness to meet formally through student study team, grade level and department meeting and informally to discuss and share information on student needs and progress. Special education and teachers of limited-English proficient students meet with regular education teachers to plan and coordinate programs for specially-funded students. Furthermore, regular education and specially-funded staff participate in staff development activities that promote best practices at many of the schools reviewed. The team expressed concerns about the lack of coordination and collaboration between special education and general education teachers at Richmond High School.

It is acknowledged that the WCCUSD has pursued several external sources of funding to augment its instructional program. The district is encouraged to promote collaboration among those supplemental funding sources to provide coherent and coordinated staff development activities specifically focused on instructional methods and strategies for providing the core to multifunded students served in regular classroom settings.

4. IPI.4 Data indicate that specially-funded students are learning the district's core curriculum.

Learning Assessment:

The WCCUSD has been restructuring since the early 1990s, and is now turning its attention to major curricular issues. The district has adopted the instructional standards developed by the Contra Costa County consortia, and has applied local benchmarks as instructional guidelines. WCCUSD has also developed grade level expectancies for grades one through eight, and these documents are to be found in each classroom in each of the schools visited. Until 1996-97, WCCUSD relied upon the ITBS as its sole indicator of student achievement. In 1997-98, the district moved to the state's STAR testing program, but will continue to use the ITBS at grade one as well as other selected grades. The district office routinely disaggregates test data, by subject, for each school. This information is reported to the school sites by classroom, grade level, and school as well as by funding source, gender, and ethnicity. WCCUSD administers the SAGE-2 to Spanish LEP annually.

For purposes of the 1996-97 Student Achievement School Report, the district incorporated end of semester grades and ITBS scores to comply with the multiple measures requirement of the Consolidated Application, Part 2. While first grade reading scores in the three elementary schools visited showed a sharp rise in 1996-97, each multifunded school typically has a substantial number of students performing well below grade level standards. However, in light of the sharp rise in primary (grade 1) test scores, the new County standards and district benchmarks, and the district's interest in the federal Comprehensive School Reform Demonstration Program grant funding, the district is optimistic about the future.

The district is encouraged to explore and develop alternative assessment procedures that can be applied district wide (e.g., in language arts the use of writing samples by grade span; and in mathematics at K-8 the systematic sampling of grade level expectancies, and at the secondary level exit examinations in algebra and geometry.) Incorporating such multiple measures would greatly enhance the district's capacity to monitor and adjust its on-going instructional program.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

SUMMARY STATEMENTS

County/District code:	0	7	8	1	7	9	8	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

Use the space below to write summary statements for the identified topics. Instructions for completing this form are on the reverse.

1. Compliance trends. Summarize compliance trends, reflecting general patterns of success or problems.

Past compliance history indicates that the West Contra Costa Unified School District had 67 items of noncompliance during the 1993-94 year. The district's 1997 self-review identified a total of 70+ noncompliance items. The 1997/1998 validation review team identified 44 items of 379 items reviewed that are noncompliance. (Please note that one program, Gender Equity, was reviewed for the first time in 1997-98.) The percentage of items found noncompliant was 12, thus the district is 88 percent compliant.

In the area of Standards, Assessment, and Accountability, one program(s), Early Start is noncompliant.

To resolve the Early Start Program issue, the district will need to assure that a developmental profile with levels of functioning in each area of development is completed for each child when establishing eligibility.

Although not identified as a noncompliance, district-wide, the site level copy of the California School Safety Assessment form is not kept at the school sites. The school sites have difficulty ensuring accurate cross checks with suspension/expulsion and maintenance site data with CSSA forms completed by site police officers. Currently all forms are kept at the district police department office. However, there has been great improvement in the reporting of the incidence of school crime over previous years. This has resulted in the district receiving additional "greater need" funds for the Title IV Safe & Drug Free Schools programs.

In the area of Teaching and Learning, three programs, Vocational Education, LEP and Special Education are noncompliant.

To address the noncompliant issues for English Language Development (ELD), the district will need to consider developing standards and benchmarks and design strategies for disaggregating and analyzing data to determine objectively that LEP students are acquiring English as quickly and effectively as possible. Further analysis of student needs and school resources will result in grouping of students to minimize these resources and ensure that all LEP receive ELD appropriate to their levels of need.

1987-88 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

SUMMARY STATEMENTS

County/District code:	0	7	6	1	7	9	6	LEA Name:	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-----------	---------------------------

Use the space below to write summary statements for the identified topics. Instructions for completing this form are on the reverse.

To address the LEP issues, the district will need to review the Bilingual Master Plan definitions of program designs to ensure that LEP students receive access to the core curriculum. Specifically, the district needs to review the trigger numbers that are used to establish different programs. The district will also need to focus on staff development for teachers on strategies for infusing cross cultural understanding and positive self-image into all aspects of the curriculum.

To resolve the noncompliance for Special Education, the district will need to:

- indicate whether objectives have been achieved in the IEP
- ensure that transition plans are included in all IEP
- include vocational objectives for K-12 students
- need to revise the School Site Plan at Pinole Valley High School to reflect how Special Education service personnel are helping non-identified students
- instruct personnel, students and parents to monitor the operation of hearing aids on a daily basis

In the area of Opportunity (equal education access), two programs, Gender Equity and Special Education are noncompliant.

Compliance in Gender Equity can be achieved in the following ways:

Site administrators should participate in training sessions on the intent of Federal and State discrimination laws and then,

- ensure that necessary steps are taken to address, and wherever possible, correct gender disproportions in all classes through recruitment, course content changes, scheduling changes, etc.
- ensure that all physical education classes are conducted in full compliance with Federal and State laws requiring coeducation physical education.

To resolve the noncompliance for Special Education, the district will need to:

- consult with the Special Education Consultant to clarify the legitimacy of this item (the current status is to be determined)
- have Special Education teachers to write assessment reports

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

SUMMARY STATEMENTS

County/District code	0	7	6	1	7	9	6	LEA Name	WEST CONTRA COSTA UNIFIED
----------------------	---	---	---	---	---	---	---	----------	---------------------------

Use the space below to write summary statements for the identified topics. Instructions for completing this form are on the reverse.

- complete all initial and three year assessment reports
- will need to include evidence to show that the IEP Team develops a written report for students with Learning Disabilities
- provide appropriate reasons in IEPs for student placement at schools other than home schools

In the area of **Staffing and Professional Growth**, four programs, Early Start, Gender Equity, LEP, and Special Education are noncompliant.

To resolve the Early Start program noncompliance issues, the district will need to develop a needs assessment survey for staff and families in order to coordinate professional growth and training opportunities.

To resolve the Gender Equity noncompliance issue, the district will need to include strategies to identify and eliminate gender and racial bias in professional development activities to support equal opportunities for all students.

To resolve the LEP issue, the district will need to determine through the Bilingual Master Plan where primary language instruction is to be provided and then take steps to assign appropriately credentialed teachers to these settings.

There is a need to augment training and support for bilingual instructional aides so that they have fuller knowledge of the purposes of the program and strategies to be used to reinforce instruction.

To resolve the noncompliance for Special Education, the district will need to:

- provide inservice training for teachers, instructional aides and interpreters at Richmond High School

In the area of **Parent and Community Involvement**, two programs, Vocational Education and LEP are noncompliant.

To achieve compliance in the Vocational Education program, the district will need to identify a vocational education advisory committee, which meets legal requirements, to develop recommendations on the program and to provide liaison between the district and potential employers.

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

SUMMARY STATEMENTS

County/District code:	0	7	8	1	7	9	8	LEA Name	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	----------	---------------------------

Use the space below to write summary statements for the identified topics. Instructions for completing this form are on the reverse.

To resolve the LEP issues, the schools will need to more fully constitute the Bilingual Advisory Committees by holding elections where all parents of LEP students have an opportunity to vote. Additional training needs to be provided to ensure that the committees fully understand their roles and obligations.

In the area of Governance and Administration, two programs are noncompliant, Gender Equity and Vocational Education.

To address the issues of noncompliance in the area of Gender Equity, the district will need to:

- 1) Create a dissemination system to ensure that all students and all employees annually receive a copy of the district's adopted nondiscrimination and complaint procedures, the sexual harassment policy and complaint procedures, and the name, office address and phone number of the Title IX Coordinator.
- 2) Update the sexual harassment policies for students and for employees to include specific information to file a complaint and for pursuing available remedies outside of the district procedures.
- 3) Create a district-wide system to ensure that all district and site publications contain the sexual harassment policies and complaint procedures.
- 4) Create a district-wide system to ensure that all new students receive a copy of the district's sexual harassment policy during and orientation session during their first quarter, semester, summer session at the site.
- 5) Create a district-wide system to ensure that all complaints of sexual harassment are identified and properly maintained to protect the victims. Train site staff in sexual harassment investigations and ensure that complaint procedures are properly followed.

For Vocational Education the district will need to establish and maintain a vocational education equipment inventory control system which provide:

1. An inventory record for each piece of equipment which has an acquisition cost of \$500 or more.
2. A process for conducting a physical inventory of equipment every two years.
3. Records for the transfer, replacement or disposal of equipment.

Include in each work experience students file, an employer student performance evaluation using the District's employer evaluation form.

**1987-88 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

SUMMARY STATEMENTS

County/District code.	0	7	6	1	7	9	8	LEA Name	WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	----------	---------------------------

Use the space below to write summary statements for the identified topics. Instructions for completing this form are on the reverse.

In the area of Funding the State Program for LEP is noncompliant.

To achieve compliance in the LEP Program the district will need to ensure that at least 85% of the economic EIA funds are distributed to schools and school site councils develop and approve the LEP budgets.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

SUMMARY STATEMENTS

County/District code:	0	7	6	1	7	9	6	LEA Name: WEST CONTRA COSTA UNIFIED
-----------------------	---	---	---	---	---	---	---	-------------------------------------

Use the space below to write summary statements for the identified topics. Instructions for completing this form are on the reverse.

1. Compliance trends. Summarize compliance trends, reflecting general patterns of success or problems.

2. General commendations (for CDE validation reviews only). List general or cross-program commendations related to the coordinated compliance review process. (Commendations related to specific programs should be identified on Form CTS-1a.)

The district CCR coordinator is commended for her leadership and personal organization in assisting schools and district personnel to prepare for the validation team's visit.

WCCUSD's central office personnel and district support staff are commended for their sincere commitment and support of the spirit and intent of the 1997-98 Coordinated Compliance Review visit.

The principals, teachers, support staffs, students, and parents of the schools and programs visited are commended for their willing cooperation and participation in the CCR process.