

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS

Please check review type below:

LEA Self-Review CDE Validation Other _____

CDS Code:	4	1	6	8	9	9	9	County	SAN MATEO	
LEA Name	RAVENSWOOD CITY ELEMENTARY							Cooperative.		
SELPA	SAN MATEO CO SEL							Migrant Region: 1		
CCR Coordinator:	Maria Rothwell						Phone:	329-2800	Review dates:	04/15-04/17/98

Forms CTS-1a through CTS-1h represent the official report of findings of the LEA's self-review or the California Department of Education's (CDE) validation review regarding the compliance status of the district or agency.

Signatures and Distribution. Forms CTS-1a through CTS-1h must be completed by the LEA CCR Coordinator or the CDE team leader. Copies will be distributed as follows: original and one copy to the CDE, one copy to the district LEA representative, and one to each applicable regional LEA administrator (i.e., cooperative, migrant region, SELPA, county). For LEA self-reviews: These forms are to be completed and submitted at least 30 days prior to the CDE validation review. Mail the original and one copy to:

California Department of Education
CCR Teams Management Unit
P.O. Box 944272
Sacramento, CA 94244-2720

Required Response. For noncompliance findings identified by the CDE review team, the LEA is required to resolve each finding within 45 calendar days of the exit date of the review. In those cases when certain issues cannot be resolved within the required 45-calendar-day period, the LEA must submit a proposed compliance agreement. In either case the LEA must respond by submitting a completed "Proposed Resolution of Noncompliance Findings," Form CTS-4 or CTS-4m in Section IV of the Coordinated Compliance Review Training Guide.

For noncompliant validation review results only: The date by which your agency must submit its "Proposed Resolution of Noncompliance Findings" is: 06/01/98

Assurance. I certify that a complete Coordinated Compliance Review has been conducted. Each applicable program compliance instrument has been applied. The findings in this report are complete and accurate and identify all items found to be noncompliant.

Signatures:

LEA CCR Coordinator:
Vera A. Clark
Signature

Vera A. Clark
Typed name
April 17, 1998
Date

CDE CCR Team Leader:
Gordon Duck
Signature

G. Duck
Typed name
April 17, 1998
Date

For CDE use only:

Log: _____

CTS: _____

Route: _____

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code	4	1	6	8	9	9	9	LEA Name Ravenswood City School District
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List the school sites included in the LEA self-review or CDE validation review and check the program(s) that were reviewed at each site

Site Name	Program(s) reviewed												
	I P I	U C P	A D U L T E D	C A L S E R V E	C H I L D D E V	C O N P R O G	S & D F S C	I K E	G E N D E R	M I G R A N T	S P E C I A L	V O C A T I O N A L	O T H E R
Ravenswood CD CTR.					X								
FORTY_NINER ACADEMY									X				
WILLOW OAKS				X									
BELLE HAVEN													
MENLO OAKS													
BRENTWOOD OAKS	X												
MCNAIR (RONALD)				X									
CHAVEZ (CESAR)	X			X		X	X		X	X			
COSTANO	X												
DISTRICT		X											

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code	4	1	6	8	9	9	9	LEA Name: Ravenswood City School District
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Assurance (for self-review only): I have completed a review of the program(s) listed below using the appropriate Coordinated Compliance Review instrument(s). I applied all compliance items and tests and the findings in this report are complete and accurate and identify all items found to be noncompliant.

Programs reviewed and CDE program phone #s	Name of reviewer(s)	Signature of reviewer(s)
Integrated programs items (916) 657-2754	G. Duck D. Zuckerman	<i>[Signature]</i>
Uniform complaint procedures (916) 657-4674	G. Duck	<i>[Signature]</i>
Adult education (916) 322-5013		
CalServe (916) 657-5442	M. Bough	<i>[Signature]</i>
Child development (916) 322-6233	D. Cross	<i>[Signature]</i>
Consolidated programs (916) 657-2973	R. Graham	<i>[Signature]</i>
Safe and Drug-Free Schools and Communities Program/Tobacco Use Prevention Education Program (916) 657-2810	G. Duck	<i>[Signature]</i>
Eisenhower program (916) 657-4865		
Gender equity (916) 657-2813	A. Hetman	<i>[Signature]</i>
Migrant education (916) 657-3512	M. Alfaro	<i>[Signature]</i>
Special education (916) 445-4741		
Vocational education (916) 445-2397		
Vocational ed. civil rights (916) 445-2397		<i>[Signature]</i>
State Program for students of J. Mayer Limited English Proficiency Other reviewer(s) L. Hamm		<i>[Signature]</i>

Assurance for LEAs that receive a Document Review (for self-review only): I have participated in the self-review for this district. All compliance items and tests have been applied

Consolidated Programs Cooperative Director or designee (if applicable)		
Migrant Region Director (if applicable)		
SELPA Director (if applicable)		
Other(s)		

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

County/District code	4	1	6	8	9	9	9	LEA Name	Ravenswood City Elementary
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This form is a summary. Complete only one for each district. For a cooperative, complete a separate form for each member district.

Column 1 - Items: The number of items/tests in each program's compliance instrument is displayed.

Column 2 - Noncompliant: If a program has any noncompliance findings, enter the number below and describe the specific findings on form CTS-1e (forms CTS-1f, 1g, and 1h for IPI). If a program is totally compliant, enter a "0".

Code	Program	(Col. 1) Total Items	(Col. 2) # Non- compliant	Code	Program	(Col. 1) Total Items	(Col. 2) # Non- compliant
IPI	Integrated programs	(4)	<u>0</u>	<u>Child Development (C)</u>			
UCP	Uniform complaint	(1)	<u>0</u>	APP	Alternative payment	(19)	—
A	Adult education	(35)	—	ARP	At-Risk program	(35)	—
CPS	Comp. ed. preschool	(23)	—	FBG	Federal block grant	(37)	<u>3</u>
CS	CalServe	(12)	<u>0</u>	FCC	Family child care	(22)	—
CON	Consolidated programs	(48)	<u>7</u>	GEN	General child	(25)	<u>3</u>
G	Gender equity	(24)	<u>8</u>	MFB	Migrant federal based	(26)	—
IKE	Eisenhower	(7)	—	MSB	Migrant state based	(25)	—
M	Migrant education	(24)	<u>1</u>	R&R	Resource & referral	(14)	—
S	Special education	(77)	—	SAC	School-age	(25)	—
SEEI	Special ed. early start	(23)	—	SH	Severely handicapped	(20)	—
S&DFSC	Safe & drug-free schools	(18)	<u>0</u>	SPD	School-age parenting	(28)	—
TUPE	Tobacco-use prevention	(12)	<u>0</u>	SPS	State preschool	(23)	—
V	Vocational education	(30)	—				
VCR	Voc. ed. civil rights	(36)	—				

1997-98 COORDINATED COMPLIANCE REVIEW
 NOTIFICATION OF FINDINGS (Continued)

County/District code:	4	1	6	8	9	9	9	LEA Name: Ravenswood City School District
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See back of form for instructions.

Noncompliance Finding.						
(Col 1) Numeral & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprg.	(Col. 5) Site name	(Col 6) CR or CA	(Col. 7) Description of noncompliance
UCP				District	H	Uniform Complaint Procedures The determination of compliance is placed on hold pending the outcome of an open complaint.

**1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)**

County/District code:	4	1	6	8	9	9	9	LEA Name: Ravenswood City District
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See back of form for instructions

Noncompliance Finding						
(Col 1) Numeral & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprg.	(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
III-C	5		GEN FBG	RCDC	CR	<p>CHILD DEVELOPMENT</p> <p><u>Commendations</u> The child development staff is commended for initiating changes in its procedures to correct the 3-noncompliances cited in the self review</p> <p><u>Noncompliance</u> Not all families are eligible for the services for which they have been certified. None of the families claimed for Child Protective Services qualify. Several families are being charged incorrect fees.</p>
III-C	6		GEN FBG	RCDC	CR	<p>Not all files contain adequate documentation to support and verify the need for services. Other files lack clear substantiation for the entire period services are provided.</p>
IV-C	14		GEN FBG	RCDC	CR	<p>Required advance notification of the change in fees and other aspects of service is not always provided.</p>

*Put an asterik next to any finding that was also noncompliant during the last CCR.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code		4	1	6	8	9	9	9	LEA Name
									Reverewood City Elementary
see back of form for instructions									
noncompliance findings									
(Col 1) Numerical & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) surrog	(Col 5) Site name	(Col 6) CR or CA	(Col 7) description of noncompliance			
I-CON-1				District	CR	<p align="center">Consolidated Programs:</p> <p>Commendations:</p> <p>The district and Cesar Chavez Middle School staff members are commended on the cooperative and collegial atmosphere in providing coordinated programs for students.</p> <p>The district and Cesar Chavez Middle School administration and staff are commended for their efforts and outreach to involve community partnerships in developing effective school activities to improve student achievement.</p> <p>Non-Compliant Issues:</p> <p>Board policy and administrative regulations which contain explicit and measurable criteria for consolidated program(s) effectiveness have not been established by the governing board. Evidence does not exist that an annual evaluation for program effectiveness for each of the consolidated programs has been conducted using the adopted criteria.</p>			
V-CON-25				District	CR	Evidence does not exist that each of the schools served with State Compensatory Education funds (EIA/SCE) has established and operates a (SAC) school advisory committee as required, or that the SAC has designated the (SSC) school site council to carry out its functions.			
VICON-37		b		District Chevez	CR	Evidence does not exist that when positions are multifunded, that there is written evidence that the duties performed and the proportion of time spent on those duties are appropriate to the funding sources used.			
-CON-40		j		District Chevez	CR	Evidence does not exist that the site plan includes a list of supplementary services to be coordinated in the SBGP and Professional Development programs and a description of how the coordination of services will occur.			
-CON-40		m		District Chevez	CR	Evidence does not exist that the site plan contains a description of strategies for meeting the needs of underserved populations, including girls and women.			
-CON-40		v		District Chevez	CR	Evidence does not exist that the site plan contains a budget which includes the cost(s) of centralized services to be provided to the school.			

1997-98 COORDINATED COMPLIANCE REVIEW
 NOTIFICATION OF FINDINGS (Continued)

County/District code:	4	1	6	8	9	9	9	LEA Name: Ravenswood City School District
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See back of form for instructions.

(Col 1) Numeral & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprg.	(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
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						<p>CalServe/Service Learning</p> <p><u>Commendations</u></p> <p>The District and their community partner, Youth Community Services, are commended for the progress they have made in achieving their year 2000 goal of providing high quality service-learning for all students at each grade span, K-5 and 6-8. The curriculum design and implementation models being established for Willow Oaks 2nd grade students and 7th grade students at Ronald McNair and Cesar Chavez Academy will provide a solid foundation for continued expansion of service-learning throughout the district. High quality staff development and ongoing technical assistance continues to be provided by Youth Community Services for staff, parents and community partners. The District partnership is well on its way to achieving the goals and objectives described in its approved grant application.</p> <p><u>Non-Compliance</u></p> <p>No items were found out of compliance</p>
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1997-98 COORDINATED COMPLIANCE REVIEW
 NOTIFICATION OF FINDINGS (Continued)

County/District code	4	1	6	8	9	9	9	LEA Name: Ravenswood City School District
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See back of form for instructions.

Noncompliance Finding.						
(Col 1) Numeral & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprg.	(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
						<p>Safe and Drug - Free Schools and Communities (SDFSC)</p> <p>Tobacco - Use Prevention Education Program (TUPE)</p> <p><u>Commendations</u></p> <p>The district and school administrators are commended for adopting and implementing a comprehensive drug, tobacco, and violence prevention programs designed for all students.</p> <p>District and school administrators are commended for the adoption of a Conflict Resolution Program in collaboration with the San Mateo County Office of Education.</p>

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County District code:	4	1	6	8	9	9	9	LEA Name: Ravenswood City School District
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See back of form for instructions.

(Col 1) Numeral & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprg.	(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
						<p>Safe and Drug - Free (continued)</p> <p>The district office is commended for the many staff development opportunities offered to school staff who implement the comprehensive drug, alcohol, tobacco and violence prevention and intervention programs.</p> <p>The district office and Cesar Chavez School are commended for their participation in "New Perspective", an after school program involving a community, school staff, parents, probation and police partnership. In addition to providing a mentoring service, the program is designed to provide a new view to a positive future.</p>

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

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NOTIFICATION OF FINDINGS (Continued)

County/District code:	4	1	6	8	9	9	9	LEA Name: Ravenswood City School District
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See back of form for instructions.

Noncompliance Finding.						
(Col 1) Numeral & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprg.	(Col 5) Site name	(Col 6) CR or CA	(Col 7) Description of noncompliance
						<p><u>Commendations (continued)</u></p> <p>The principal and faculty at Cesar Chavez are commended for their infusion of the substance use prevention program into the core curriculum and for providing a safe drug-free environment in which teachers can teach and students can learn</p> <p><u>Noncompliance</u></p> <p>Issues of noncompliance in these two programs were not evident</p>

*Put an asterisk next to any finding that was also noncompliant during the last CCR.

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County/District code	4	1	6	8	9	9	9	LEA Name: Ravenswood City School District
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See back of form for instructions.

(Col. 1) Numeral & Program	(Col. 2) Item	(Col. 3) Test letter	(Col. 4) Subprg.	(Col. 5) Site name	(Col. 6) CR or CA	(Col. 7) Description of noncompliance
VI-G11				District	CA	<p><u>GENDER EQUITY</u></p> <p><u>Commendations</u> The San Francisco 49ers Academy Principal is commended for her leadership and for the tremendous efforts made to create a school that focuses on the special needs of this student population. The work and dedication of the staff to build self-esteem works to enhance students' progress towards academic growth. The challenges to success for this Single Gender Academy are met head-on by the Principal and staff working together to improve the academic growth of each student in a caring and supportive environment.</p> <p>The Cesar Chavez Academy staff is commended for the efforts to provide a multitude of choices in the elective program for middle school students.</p> <p><u>Non-compliance</u> Although evidence verifies that parents receive annual notification of the district non-discrimination policies, no evidence verified that all students and employees are receiving annual written notification.</p>

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDINGS (Continued)

County/District code:	4	1	5	3	9	9	9	LEA Name: Ravenswood City School District
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See back of form for instructions.

(Col. 1) Numeral & Program	(Col. 2) Item	(Col. 3) Test letter	(Col. 4) Subprg.	(Col. 5) Site name	(Col. 6) CR or CA	(Col. 7) Description of noncompliance
VI-G12				District	CR	The recruitment materials, vacancy notices and job applications do not contain the district adopted nondiscrimination policy statement.
VI-G14				District	CA	The district's sexual harassment policies/administrative regulations for students and for employees do not contain specific information for obtaining the rules and procedures for reporting charges of sexual harassment nor any information for pursuing available remedies outside
VI-G17				District Wide	CA	Evidence did not verify that all new students, in all grades, receive a copy of the District Sexual Harassment Policy during an orientation program upon entrance into the site at the beginning of their first quarter, semester, summer sessions.
VI-G18				District	CA	Evidence provided did not verify that all employees annually receive a written copy of the sexual harassment policy at the beginning of the school year or at the time of hire.

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NOTIFICATION OF FINDINGS (Continued)

County District code	4	1	6	8	9	9	9	LEA Name: Ravenswood City School District
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See back of form for instructions.

(Col. 1) Numeral & Program	(Col. 2) Item	(Col. 3) Test letter	(Col. 4) Subprg.	(Col. 5) Site name	(Col. 6) CR or CA	(Col. 7) Description of noncompliance
VI-G21				District	CA	No evidence was available to verify that the district has developed and published sexual harassment compliant procedures that provide for prompt and equitable resolution of student and employee complaints.
VI-G22				District	CA	The sexual harassment policy (VI-G) 19) and complaint procedures for students and for employees are not available in all of the appropriate informational materials. (Student handbooks, employee handbooks, substitute teacher handbooks, etc.)
VI-G24				District	CA	No evidence was made available to verify that all employees and all students receive annual written notification of the identity of the employee designated to coordinated efforts to comply with the nondiscrimination policy, the Title IX Coordinator.

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 NOTIFICATION OF FINDINGS (Continued)

County/District code	4	1	6	8	9	9	9	LEA Name: Ravenswood City School District
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See back of form for instructions.

Noncompliance Finding.						
(Col 1) Numeral & Program	(Col 2) Item	(Col 3) Test letter	(Col 4) Subprg.	(Col. 5) Site name	(Col 6) CR or CA	(Col. 7) Description of noncompliance
V - M	10		District	C.R.		<p>Migrant Education Program</p> <p><u>Commendation:</u></p> <p>The Migrant Education Staff is commended for implementing supplemental instructional sessions which reenforce the district's core curriculum through Saturday and after-school tutorial classes.</p> <p><u>Noncompliance</u></p> <p>The district Migrant Parent Advisory Council should include Migrant parents who have been elected by peers..</p>

*Put an asteria next to any finding that was also noncompliant during the last CCR.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDING (Continued)

County-District Code:							LEA Name
	1	1	8	9	9	9	Ravenswood City School District

Indicate below the findings for the integrated programs items. Use additional pages as necessary.

1. IPI.1 Multifunded students receive the district's core curriculum through the district-supported instructional delivery system.

Compliant Noncompliant

Observations:

Multifunded students receive the district's core curriculum through the following strategies:

- *The alignment of instruction and assessment with the district's grade level standards.*
- *To that end, various means being employed, including:*
 - *Comer Schools*
 - *Power writing*
 - *monitoring student performance using the abuseus tracking system*
 - *service learning implementation across grade levels*
 - *and, using Integrated Thematic Instruction*

2. IPI.2 Multifunded students receive the appropriate supplemental program services for which they are eligible. These services support their learning of the district's core curriculum.

Compliant Noncompliant

Observations:

The team observed that a variety of supplemental program services are provided to multifunded students. Some examples include: Saturday school and extended day activities, after school enrichment programs, the use of Stanford tutors, and collaborations with local high schools and colleges

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NOTIFICATION OF FINDING (Continued)

County District Code								LEA Name
	4	1	8	9	9	9		Ravenswood City School District

Indicate below the findings for the integrated programs items. Use additional pages as necessary.

3. IPI.3 Multifunded students receive a coherent and coordinated program which enables them to learn the district's core curriculum

X Compliant

_____ Noncompliant

Observations:

The review team finds that the multifunded students receive coordinated and coherent program services which enable them full access to the core curriculum. Communication among staff members to coordinate programs occurs through common prep time meetings, weekly early release day meetings, thematic instruction across curriculum, house/team meetings and SST meetings.

The team also observed at Cesar Chavez school that LEP students receive core curriculum instruction in English and Spanish, as appropriate.

4. IPI.4 Data indicate that specially-funded students are learning the district's core curriculum.

Learning Assessment:

The CCR team concurs with the district's report that students performance on the CTBS indicate some positive growth across grade levels. This finding based upon those student reported from the CTBS tests.

In addition, the review team finds that the Ravenswood City School District is engaged in major educational reform effort that has changed the district's core curriculum and will alter the way in which student achievement information will be viewed. To this end,

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDING (Continued)

County District Code:							LEA Name
	4	1	8	9	9	9	Ravenswood City School District

Indicate below the findings for the integrated programs items. Use additional pages as necessary.

Ravenswood is committed to an organized, systematic and data-driven approach to plan change.

The educational changes occurring in the RCSD are the result of long term broad school-community-based commitment by the Board of Trustees, Administration, teachers and parents.

Extensive research into best practices has gradually led to the district's adoption of curriculum standards that will meet the needs of all of the students, including those served through the multi-funded programs. To promote and enhance its programs, the district sought additional resources through institutions such as the Packard Foundation and the Annenberg Foundations. For maintaining comprehensive data assessment systems, RCSD has incorporated the Abacus Instructional Management System (AIMS).

The mainstay of Ravenswood's assessment system has been the norm referenced achievement test. Prior to 1997-98, English speaking students in grades 1 through 7 were tested on the Comprehensive Test of Basic Skills, Fourth Edition (CTBS-4), limited English proficient students whose primary language is Spanish were tested with the Spanish Assessment of Basic Education, 2nd Edition (SABE-2). Children in kindergarten are annually administered the Test of Phonological Awareness (TOPA). In compliance with California's new testing program, the Stanford Achievement Test, 9th Edition (SAT-9) will be administered to all students in grades 2-8 beginning in Spring, 1998. During the transition to standards-based mode, Ravenswood has incorporated end of semester student grades in language arts and mathematics in all schools to meet the multiple measures requirement for categorically funded programs. Standards for acquiring English as a second language are under development.

Student achievement data is collected by school and by grade level for purposes of program evaluation. To meet state reporting requirements, this information is further disaggregated by funding source. The 1996-97 Student Achievement School Reports contained in Part 2 of the Consolidated Application indicated that specially funded students are showing progress in learning the district's core curriculum.

1997-98 COORDINATED COMPLIANCE REVIEW
NOTIFICATION OF FINDING (Continued)

County/District Code							LEA Name
	4	1	8	9	9	9	Ravenswood City School District

Indicate below the findings for the integrated programs/items. Use additional pages as necessary.

Recommendation:

It is recommended that Ravenswood extend the use of AIMS for further desegregating student achievement information for each Title I school by gender, ethnicity, language proficiency, migrant education, special education and economic factors so as to bring its data collection system into full compliance with L.A.S.A., Title I. It is also recommended that the district adopt a minimum 50% percentile cut score for grade level proficiency. This will help promote student academic achievement to world class standards.

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Compliance Trends

Compliance trends summarize successes and areas of problems that may exist. Past compliance history indicates that the Ravenswood School District had 71 items of noncompliance during the 1994 year. Nineteen of the 1994 issues were for Special Education which is not included in this 1998 report. The district's self-review identified a total of 31 non-compliant items. The 1998 Validation Review Team identified 23 items out of 179 items reviewed as non-compliant. Please note that Gender Equity and Cal Serve are being reviewed for the first time in 1998.

In the area of **Standards, Assessment, and Accountability**, one program, Consolidated Program, is non-compliant. To resolve this non-compliant issue, a board policy with criteria for each of the Consolidated Applications Programs must be developed and programs must be assessed for effectiveness based on the criteria. This issue was also non-compliant in the previous review.

In the area of **Teaching and Learning** all programs reviewed were found to be compliant.

In the area of **Opportunity (equal educational access)**, one program, Child Development Program, was non-compliant. To resolve the non-compliant issues for both the General Child Development Program and for the Federal Block Grant Program, the district will need to review all fee paying families to ensure correct fees are being assessed and received. This issue was also non-compliant in the 1994 review. A revision of the Child Protective Services (CPS) process needs to more accurately reflect the requirements outlined in the funding terms and conditions. Also, closer attention will have to be applied to ensure that families are only served during the hours that there is demonstrated need.

In the area of **Staffing and Professional Growth**, two programs, Consolidated Programs and Child Development, were found to be non-compliant. To resolve the noncompliance for Consolidated Programs, the district will need to establish School Advisory Committees at all sites. This issue was also non-compliant in 1994. To resolve the Child Development Program issues for both the General Child Development and the Federal Block Grant Program the district will need to utilize Notices of Action as outlined in the Funding Terms and Conditions.

In the area of **Parent and Community Involvement**, two programs, Migrant Education and the State Program for Limited-English-Proficient (LEP) students, were found to be non-compliant. To achieve compliance with the migrant program, the district will need to invite the Migrant Program parents to a general meeting. At this meeting, the migrant

parents determine the composition of the Parent Advisory Council (PAC) and elect migrant parents to the P.A.C.; at least 2/3 of the members are to be migrant parents. To resolve the noncompliant issue for the State LEP Program, the BAC must advise the principal and staff on all of the legally required areas.

In the area of **Governance and Administration**, two programs, Consolidated Programs and Gender Equity were found to be non-compliant. To resolve the Consolidated Programs items the district needs to establish School Advisory Councils (SAC) at all sites and if the SAC chooses to delegate it's authority it may then turn their responsibilities over to the School Site Councils. To resolve the Con 40 items, the school site plans must contain all of the required components.

To resolve the Gender Equity issues the district needs to develop a systematic delivery system to ensure that all parents, all employees, potential employees, and all students receive annual written notification of the district's adopted nondiscrimination policies, the complaint procedures, the sexual harassment policies and complaint procedures, and the identity of the Title IX Coordinator. The sexual harassment policies for students and for employees need to be rewritten to include specific information for obtaining the rules and procedures for reporting charges of sexual harassment and for pursuing available civil remedies. All new students, entering any district school, need to receive a copy of the district's adopted sexual harassment policy during an orientation session at the beginning of the quarter, semester, summer session.

The Uniform Complaint Procedures issue is being placed on hold and a determination of compliance/non-compliance will be made at a later date and is not reported in this Report of Findings.

In the area of **Funding**, all programs were found to be compliant.

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2. General commendations (for CDE) validation reviews only. List general or cross programs commendations related to the coordinated compliance review process. (Commendations related to specific programs should be identified on Form CTS-1e)

The district is commended for:

- successfully writing grants that provide additional resources to supplement district fundings;
- the commitment to improving the learning environment through remodeling the school sites and upgrading the access to technology for students; and
- the district teachers are commended for their willingness to participate in professional development; also for their interest in innovation.